ADR COUNCIL MEETING MINUTES
March 13, 2002
Utah State Tax Commission
Room 1030

I.   Welcome/Introductions
        Palmer welcomed everyone and introduced Jane Phan, who will be
        replacing Irene Rees. Irene accepted a position with Public Utilities but
        will still be working with their ADR process. Jane is currently working in
        the Tax Commission as an ALJ and is anxious to become involved.
        Michele Straube and Jim Holbrook are in mediation today and could not
        attend this meeting.

II.   Updates/Announcements
        a. The ADR Pilot Mediator Training will begin on Tuesday October 14-17
           at the Tax Commission. There will be another training schedule in
           December.
        b. We should have our ADR Pilot software ready to install by the end of
           October.
        c. We will continue to protect our confidentiality issues under GRAMMA.
           We may have to guard the confidentiality of the tracking system by
           having an agreement upfront.
        d. Norma Middleton is drafting an article for the "Capitol Connections"
           on the mediation process. She would like the committee to look at
           this article and give feedback to Cheryl before Wednesday.

III.   Presentation by Mary Ann Erickson
        a. Mary Ann showed the committee the MADTRAX system on the
           computer. It was purchased to help the agencies track their
           mediation cases. This system will be able to download cases and give
           reports in many areas when it is complete.
        b. It was suggested that we add a field for type of businesses.
        c. The MADTRAX reports will help you filter different types of cases or
           custom reports. It was asked if there would be any legal problems if
           we track by age or ethnic origin. It was decided that agencies could
           track these issues, if necessary, on a voluntary basis from the parties.
        e. Palmer asked us to review the ADR software setup and review the
           matrixes to see what sub-type 2 categories we want to use in our
           MADTRAX system.

IV. Next ADR Meeting: We will need 1-½ hours for our next ADR Council meeting. We will try to have a schedule of upcoming topics for the committee. Olene Walker has assigned Brad Rogers to help with this process.